

1. PURPOSE: To provide guidance on the maintenance and upkeep of the Military Police Memorial Grove and Regimental Walkway. Furthermore, will provide guidance on the procedures for purchasing items to be placed in the walkway to memorialize fellow Soldiers.

2. APPLICABILITY: The policy applies to anyone interested in recognizing and memorializing the service of a Military Police unit or Soldier, past or present.

3. RESPONSIBILITIES:

a. Board of Directors (BOD)

(1) Oversees the committee for maintaining the walkway.

(2) Provides final approval on recommendations presented.

b. Executive Director (ED)

(1) Oversees all facets of the walkway and will serve as a non-voting member of the committee.

(2) Attends all scheduled committee meetings.

c. The Capital Projects Committee is responsible for the planning and development of all projects pertaining to the Memorial Grove and Regimental Walkway.

4. PROCEDURES:

a. The committee will meet as needed, report progress to the BOD, and present milestone issues for approval.

b. The committee chair will make recommendations regarding the placement and installation of items to be placed within the grove. The intent is to have all items placed in the grove before the beginning of the annual anniversary activities.

c. The committee chair will ensure maintenance to the highest standards to ensure the respect and dignity warranted of those being memorialized which also includes notifying USAMPS for any needed work orders.

d. The committee chair will ensure the placement of bricks follow the procedures below:

(1) Items must be purchased through the Military Police Regimental Association (MPRA).

(2) Requests will be submitted to the MPRA, Attn: Walkway, P.O. Box 2182, Fort Leonard Wood, Missouri 65473 or via email, mprabeth@gmail.com

(3) Order forms are available on the MPRA website by contacting the Military Police Regimental Association Admin office at 573-329-6772 or via email, mprabeth@gmail.com

(4) All orders must include supporting documents and method of payment. Payment in full is due at the time the order is placed. Payment by check, cash, money order or credit card is acceptable.

(5) All brick purchases must commemorate a Military Police Soldier or Military Police Unit. The addition of family members, MWD partners etc. will be done in accordance with the character limits listed in the table on page 3. Bricks must be purchased by an MPRA member or a non-member who agrees to purchase a two-year membership with the brick.

(6) Special grouping requests must be identified at the time of ordering and purchase. The MPRA will make every effort to meet the requested special placement.

5. Annual Brick Program Timeline

Year-Round orders will be accepted through the MPRA. The below timeline is established to ensure the placement of the bricks and any needed maintenance will be reviewed and coordinated with the appropriate agencies prior to anniversary week activities.

July 31 Brick Order window closes.

August 15 Brick Proof requests submitted.

September 1 Brick Orders to be delivered for placement.

- a. Brick orders will include the specifications and will be 4x8 or 8x8.
- b. 4x8 Bricks will have two lines available for text and include 1 logo.
- c. Prices for the bricks is outlined below. The price includes the brick, engraving, installation, and a numbered certificate.
- d. The BOD reserves the right to reject a request.

6. MP COMMEMORATIVE PLAQUES: Orders will be placed in accordance with USA Military Police Corps Regimental Regulation 870-2.

<i>Brick Type</i>	<i>Lines/ Logos/ Characters</i>	<i>Cost</i>	<i>Logo</i>
4x8 Red Brick w/selected standard logo	1 logo line/2 print lines 16 characters per line	\$50.00 - Members \$90.00 - Non Members (Includes 2 yr. membership) Optional Replica: \$35.00	Pistols, KIA, LOD
8x8 Red Brick w/selected standard logo	1 logo line/5 print lines 16 characters per line	\$310.50 - Members \$345.00 - Non Members (Includes 2 yr. membership) Optional Replica: \$60.00	Pistols, KIA, LOD, WIA, MIA
8x8 Red Brick w/custom military logo	1 logo line/4 print lines 16 characters per line	\$310.50 - Members \$345.00 - Non Members (Includes 2 yr. membership) plus Custom Set-Up Fee (has not exceeded \$25.00) Optional Replica: \$60.00	Custom

Approved by the National Board of Directors.

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