

1. PURPOSE: This policy describes the procedures for the Military Police Regimental Association (herein referred to as Organization) Scholarship Program.

2. APPLICABILITY: It is the policy of this organization to practice equal opportunity regarding the Scholarship Program. All considerations will be made without regard to race, creed, religion, sex, national origin, age, disability, or any other circumstance prohibited by statute.

a. Must be an immediate family member of an active Standard Member. The immediate family members of a deceased member (active at time of death) are also eligible. Immediate family is defined as a parent, sibling, and child (by blood, adoption, or marriage), spouse, legal domestic partner, grandparent, or grandchild.

b. Must be attending or planning to attend an accredited college or university based in the United States and all its territories.

c. Must be pursuing a first bachelors, masters, or doctoral degree. Students pursuing a second bachelors and subsequent graduate degrees are not eligible.

d. Previous recipients of the organization's scholarship are eligible to apply.

e. The organization's paid staff and their dependents are eligible to apply for the scholarship. There is no conflict of interest in their application as the organization utilizes a third-party scholarship management company that directly receives and evaluates the applications.

f. U.S. citizenship is not required.

3. GENERAL:

a. Established in 2006, the program was developed for the purpose of providing monetary awards to qualified applicants pursuing undergraduate or graduate degree programs.

b. The organization awards scholarships to college-bound high school students, current college or university students, and adults seeking continued education through an accredited college or university. The scholarship awarded is not based on the financial need of the applicant.

c. The recipient is solely based on the individual applicant's accomplishments and contributions. No distinction or selection criteria exists that limits or promotes any organization, sponsoring member's rank or grade, service component, or choice of school (service academy vs. non). Additionally, there is no distinction between those

who have received other scholarships and those who have not.

d. Funding for the program is through donations from individual contributions and corporate sponsors as well as the proceeds from various fundraising efforts.

e. The minimum funding of individual and the maximum level of awards are both determined by the Board of Directors (BOD). This determination is based on the recommendation of the Soldier Programs Chair (SPC). This will be decided annually at a strategic planning session or at a regularly scheduled BOD meeting.

f. A copy of this policy will be provided to Kaleidoscope, the scholarship management company (SMC) to provide continuity for the program.

g. The application window is open from January 1 through March 31 of each year.

4. RESPONSIBILITIES:

a. The SPC provides oversight of the program.

b. The SMC is an independent company.

c. The Business Manager (BM) manages the scholarship account for the organization and ensures the scholarship management fee is paid annually from the appropriate account.

d. The Executive Director (ED) oversees the transmission of funds for the scholarships no later than June 15 of the award year.

5. PROCEDURES:

a. Applicants must complete the scholarship application and complete the required essay prior to the published suspense date. The essay topic is ***“If selected how would these funds contribute to your career path.”***

b. Applicants must provide the most recent official and/or unofficial transcripts from high school, college, or university. Transcripts and application will be submitted electronically.

c. Applicants must ensure their contact information is current.

d. The information will be posted on the organization’s website at www.mpraonline.org on or about January 1 of each year.

e. All the applications and associated documents will be submitted electronically. The SMC will assess applications based on community involvement or volunteering (40%), essay (30%), and GPA (30%).

f. The SMC will rank order the potential recipients and designate the amount of each scholarship awarded.

g. The SMC will notify the ED and once approved the recipients will be notified through a formal letter electronically by the SMC. Those not selected will also be notified in the same manner. The notifications will be made no later than April 30 of each year. The recipients will then be required to return the verification letter to the SMC confirming their personal information and the name and address of the college or university.

h. The organization will publish the names of the recipients on their website after the official notifications have been made. The organization will provide local chapters award information for their areas.

i. Local chapters and commands can promote the program, organization, and highly encourage presentations. The BOD encourages announcement of awards, pictures of presentations, and articles for publishing on the website and in the magazine.

j. The BM will oversee the funding to award the recipients who will be provided an automated clearing house or check payable to the designated college, university, or service academy no later than July 1 of each year.

k. The SMC will notify the BM when all obligated funds are awarded for auditing purposes. It is the responsibility of the BM to finalize this step in the process and to report the final disposition to the ED.

6. ANNUAL PROGRAM TIMELINE:

Annual Budget Meeting	Funding amount, number of scholarships, and increments of the individual awards will be determined. (SPC)
January 1	Scholarship notification published on the website. (BM)
January 1	Application window opens.
March 31	Application window closes.
June 1	Recipients notified by electronically. (SMC)

June 15 The organization transmits funding to the SMC. (BM)

August 1 Awards disbursed directly to college or universities. (SMC)

Until Complete Verification of receipt and negotiation of all scholarship
checks for auditing purposes. (SMC, BM, and ED)

Approved by the National Board of Directors.



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